

December 18, 2013

A meeting of the Wareham School Committee was held on Wednesday, December 18, 2013, at 7:00 p.m. in the Wareham Middle School Auditorium. Present were Geoff Swett, Cliff Sylvia, Michael Flaherty, Rhonda Veugen, and student representative Nicole Russo as well as Superintendent Kimberly Shaver-Hood, and recording secretary, Mrs. Ruiz. Absent was member Ken Fontes.

The meeting was called to order by Chair Veugen at 7:10 p.m.

PUBLIC PARTICIPATION - None

GOOD NEWS

- Happenings in Wareham Public Schools Video – Superintendent Shaver-Hood explained the video shown by Jaime Rebhan, Outreach Coordinator.
- Mr. Swett shared that he was the representative for the Girls' Tennis Team at the high school orientation for 8th graders, which was a great event.

Minutes of the Meeting

Mr. Swett moved to approve the minutes of December 4, 2013, seconded by Dr. Sylvia.

VOTE: - yea – 3; nay – 0; abstain - 1 (Mrs. Veugen)

Performance by Step Dancers

Instructor Marion Weatherspoon led groups of children from the Middle School, Minot Forest School and John Decas School in a step dancing performance.

Chair Veugen recessed the meeting briefly at 7:28 p.m. to 7:32 p.m.

Financial Reports from Business Manager

Mr. MacMillan presented the Monthly Summary Report dated November 2013, the Revolving Accounts Report and the Student Activity Accounts Report. He noted that the Full Day Kindergarten and Preschool Income Eligible revolving accounts are now broken out and that approximately 80% of the income is internal and 20% external.

Principal Palladino and Assistant Principal Ponte were present to answer questions on the Student Activity Accounts. These accounts fund student activities through fundraising outside the normal business of the school. Principal Palladino explained negative balances – i.e. Art Club awaiting a grant; Best Buddies fundraising just finished and will be offset. Any negative balance per a club can be picked up by the Misc Accounts. There are checks and balances for these accounts. Vouchers must be signed off by the school accountant and the principal.

Chair Veugen stated that it may be worth breaking WHS Apparel funds out of the miscellaneous account, and she suggested placing fundraiser activities on the website calendar to help out the clubs/teams. Principal Palladino also explained the school store receipts, which include the Gatemen concession stand funds. There is currently a transition going on utilizing the booster club funds instead of student activities.

Mr. MacMillan explained that there are no elementary student activity accounts because there is a less frequent basis in fundraising to establish such accounts.

Acceptance of Gifts

Superintendent Shaver-Hood recommended acceptance of a gift from teacher Ms. Jacqui DeGrace to the Decas School of \$400 from JC Penney for the adopt-a-school program. Dr. Sylvia moved acceptance of the gift, seconded by Mr. Flaherty.

VOTE: yea – 4; nay – 0; abstain - 0

Superintendent Shaver-Hood recommended acceptance of a gift from Mr. Michael Bartnowski of notebooks, pencils, and crayons to the John W. Decas School.

Mr. Swett moved acceptance of the gift, seconded by Dr. Sylvia.

VOTE: yea – 4; nay – 0; abstain - 0

Superintendent Shaver-Hood recommended acceptance of a gift to the Wareham Middle School of a \$500 educational grant from Exxon Mobil Alliance Energy LLC submitted by New England Farms of Wareham.

Mr. Flaherty moved acceptance of the gift, seconded by Dr. Sylvia.

VOTE: yea – 4; nay – 0; abstain - 0

Superintendent's Report

- **FY15 Budget Projections** – In January there will be a budget presentation overview of anticipated revenue and expenditures. Superintendent Shaver-Hood invited the public to come and ask questions.
- **Transportation Update** – Superintendent Shaver-Hood shared the most recent head counts taken of student riders on buses. No bus is over 52 riders. We will continue to monitor riders. Eighty percent of the buses passed a recent inspection.

Mr. Swett shared that we can expect Ch. 70 numbers from the Governor on January 22nd.

Mr. Flaherty stated that there is an average of 43 less students from the last head count in the a.m. He asked what had become of the four buses we are no longer using for WMS/WHs runs?

Mr. Swett was looking for the McKinney Vento funding number.

School Committee Reports

- **Policy Review Committee** – Mr. Flaherty
Facilities Stewardship – changed Director of Operations to Superintendent or designee.
Dr. Sylvia moved to approve the Facilities Stewardship policy as presented, seconded by Mr. Swett.

VOTE: yea – 4; nay – 0; abstain – 0

Advanced Studies Program – leave as is but the PRC did discuss whether funds had actually been expended for advanced studies programs.

Mr. Flaherty moved to approve the Advanced Studies Program policy with no changes, seconded by Mr. Swett.

VOTE: yea – 4; nay – 0; abstain – 0

Facilities Governing Use of – reviewed changes deleted School Committee to Business Manager; added #12; changes to forms; discussed changing the policy and having the forms and cost breakout as procedures. It was the sentiment of the Policy Review Committee to approve the policy without the forms attached but to refer to it in the policy.

Dr. Sylvia moved to approve the Facilities Governing Use of policy as changed but without the forms attached, seconded by Mr. Swett.

VOTE: yea – 4; nay – 0; abstain – 0

Student Activities Account – Mr. Flaherty stated that the Policy Review Committee has asked the administration to re-write this policy. Chair Veugen stated that if a policy is to be re-written it needs to come to the School Committee first as well as any new policies.

The next meeting of the Policy Review Committee is January 14th.

- Appointment of Two Members to the Superintendent's Advisory Committee
Superintendent Shaver-Hood stated that her first meeting is January 9th at 6:30 p.m. at the Middle School. She will be holding meetings every 6-8 weeks. She is awaiting confirmation and will announce the membership soon. Four students from the Freshman, Sophomore, and Junior classes have been invited to join the committee as well.

Mr. Swett and Mr. Flaherty both volunteered. The Chair appointed Mr. Swett and Mr. Flaherty to serve as the two School Committee representatives on the Superintendent's Advisory Committee.

Any other business

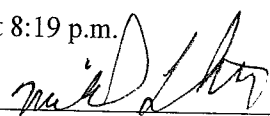
Dr. Sylvia asked Mr. Swett as Chair of Division VII of MASC to periodically make a report. Mr. Swett will do so after a retreat on January 7 & 8 in Medford.

Chair Veugen wished everyone a happy holiday.

Dr. Sylvia moved to adjourn, seconded by Mr. Flaherty.

VOTE: yea – 4; nay – 0; abstain – 0

The meeting adjourned at 8:19 p.m.

Respectfully submitted: 

List of documents:

WPS FY2014 Budget Function Summary November 2013
WPS Revolving Accounts Report: November 2013
WHS/WMS/Coop Student Activities Report
Gift Recommendation WMS December 6, 2013
Gift Recommendations Decas December 13, 2013
Head Counts (school bus riders)
Facilities Stewardship policy
Advanced Studies Program policy
Policy and Regulations Governing Use of Facilities
Correspondence: Newsletter, Personnel List, Vacancy Notice List